



Recruitment of Patient and Public Involvement and Engagement Contributors to Support the NIHR Community Healthcare MIC Oxford

We are seeking to recruit patient and public involvement and engagement contributors to work with us on an exciting new programme of research into diagnostic tests and medical technologies, which will help community healthcare teams to provide patients with better care.

Overview of the roles

Roles	<p>Patient and Public Involvement contributors for a programme of research on diagnostic tests and medical technologies in community healthcare across a number of themes</p> <ol style="list-style-type: none"> 1. Long-term conditions. We would like to recruit 1 carer of a patient who has a long-term condition and 1 patient who has experience of living with a mental health condition (ongoing or resolved) 2. Acute paediatrics (urgent medical care for children). We wish to recruit 2 parents or guardians of children who would like to support this theme 3. Appropriate prescription of antibiotics. We wish to recruit 2 people who would like to contribute to this theme
Time commitment	Contributors will meet with the researchers 3 times a year for 2 - 3 hours each time in central Oxford
Payment	Contributors will be paid £20 per hour including meeting times and preparatory reading. Travel costs and other appropriate expenses (agreed in advance) will be reimbursed

Background to the research

We are a group of researchers at the Nuffield Department of Primary Care Health Sciences at the University of Oxford. Along with NHS groups, we are part of a group called the “Community Healthcare MedTech and In-vitro Diagnostic Co-operative” or MIC, which is funded by the National Institute for Health Research (the research arm of the NHS) to work with the diagnostics and medical technology industries to carry out research into tests and technologies in the community.

Many tests and technologies are becoming available which can be used at the ‘point-of-care’ and might help clinicians improve the services that patients receive in the community. For example, a doctor could take a drop of blood from a patient’s finger, carry out a blood test, and the results would be available in a few minutes during the consultation. However, little is known about which tests and technologies would actually be useful and what doctors, nurses and patients feel about

these. Over the next 5 years we will be carrying out a programme of research and working with diagnostics and medical technology developers to answer these questions. We hope that this will lead to appropriate point-of-care tests and technologies becoming available in community medical care and improvements in the care patients receive in the NHS.

Overview of the role

We want to recruit several contributors to the patient and public involvement groups that will support our key clinical themes and help us with this research. As people who could be offered these tests in the future, we want to make sure that our research is relevant to you, and that we answer the questions that are important to you. Patient and public contributors help us to be better at designing our research, carrying it out, and informing doctors, nurses, academics and the public about our findings.

Main responsibilities

Patient and public contributors will be required to attend project meetings around every 4 months. Each meeting will last for 2-3 hours.

Meetings will mostly be held at the Radcliffe Primary Care Building, Oxford. You may be sent information in advance to help you prepare, if necessary. Between meetings we will keep you up to date with our progress and we may ask you to comment on some developments or documents remotely.

Public contributors will be expected to contribute to our programme of research by:

- Attending meetings every 4 months, for 2-3 hours each time, held in Oxford
- Preparing for meetings by reading information which will be given to you 1-2 weeks in advance, if necessary
- Keeping our research confidential
- Participating in meetings in the following ways:
 - Listening to how our research is going, and telling us what you think about it (Is it relevant? Do you think it is important? What else should we be researching?)
 - Reading documents and commenting on them (for example reading information we give to potential participants and telling us if the language and content is suitable)
 - Helping us to write reports to tell the public about our findings

Training and support

We understand that you may not have been involved in research in this way before, and it may take some time for you to develop the role. We will organise an induction, where you can meet the other people involved and be shown around our department. Someone will be on hand to talk to you before any meetings to give you all the information you need, and to explain what should be expected. We are fortunate as a department to be supported by an excellent patient and public involvement and engagement coordination team. From time to time the team provide training for contributors or make us aware of available courses and events which you might like to attend.

Payment and expenses

You will be paid £20 per hour, including time that you are in meetings as well as time needed to read information before meetings. [Payments will be made without deduction of income tax/NI.

Individuals are responsible for declaring their income to HM Revenue and Customs.] We will reimburse you for travel and other appropriate expenses where this has been agreed in advance.

Recruitment process

Applicants shortlisted will be asked to attend a short and informal interview at the Nuffield Department of Primary Care Health Sciences with some of the researchers concerned. We will cover your expenses for travel (standard class where public transport is used) to and from the Department in Oxford.

Informal interviews will take place on the following dates for the specified themes:

1. Long-term conditions: 31/01/2018 from 09:00 – 12:00
2. Acute paediatrics: 01/02/2018 from 09:00 – 12:00
3. Appropriate prescribing of antibiotics: 02/02/2018 from 13:00 – 17:00

What to do now

If you are interested in one of these roles, please complete and return the attached application form to Philip Turner by **midday on the 16/01/2018**. We will notify applicants who have been shortlisted for interview by **25/01/2018**. Please feel free to contact Philip if you would like to discuss a possible application or if you would like us to send you a paper version for completion by hand:

Email: philip.turner@phc.ox.ac.uk

Tel: 01865 (2)89292

Address: Nuffield Department of Primary care health sciences, Radcliffe Observatory Quarter,
Woodstock Road, Oxford OX2 6GG

Patient and Public Involvement Application form – NIHR Community Healthcare MIC

Name:	Click here to enter text.
Address:	Click here to enter text.
Telephone Number:	Click here to enter text.
Email Address (where available):	Click here to enter text.
Please tick the appropriate box to indicate which role you would like to apply for	Long-term conditions (<u>patient</u>) <input type="checkbox"/>
	Long-term conditions (<u>carer</u>) <input type="checkbox"/>
	Acute paediatrics <input type="checkbox"/>
	Appropriate prescription of antibiotics <input type="checkbox"/>
Are you applying because you work for the voluntary sector supporting people with a condition related to our research?	<i>If yes please state the name of the voluntary organisation and your role within it</i> Click here to enter text.
Are you a carer? (If you have been a carer how long ago did this stop?)	<i>Please state the patient's relationship to you and what their condition is</i> Click here to enter text.
Please briefly say why you would like to be involved in our research and in your selected role?	Click here to enter text.
Please briefly state what skills you believe that you would bring to this role.	Click here to enter text.
Please state if you have any specific needs that you would like us to accommodate in order for you to contribute?	<i>For example if you use a wheelchair, a hearing aid, speak English with difficulty etc</i> Click here to enter text.
Any other comments or observations.	Click here to enter text.

Data Protection

The information you provide will be used to help inform the recruitment process for Patient and Public Involvement and Engagement Contributors who will support the work of the NIHR Community Healthcare MIC at the Nuffield Department of Primary Care Health Sciences, the University of Oxford. It will be available only to relevant members of the department, and will be held securely, in accordance with the Data Protection Act 1998. None of the information you provide will be shared with third parties and all information will be deleted on conclusion of the recruitment process or on conclusion of your involvement with the Department as appropriate.